



ANDERSON SECONDARY SCHOOL

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1 January 2022

Dear Parents/Guardians of Secondary 1 students

Happy New Year! We would like to share with you some important information to help you guide your child/ward adapt to a new school environment and curriculum, as we prepare for an exciting year at Anderson Secondary School.

1. School Routines

(i) Reporting Time

All students are to report to school on Tuesday, 4 January 2022 before 7.30am. Students are reminded to enter the school building through the school porch.

(ii) School Attire

Day	Instructions
First Day of School	Students are to report in full school uniform and bring along their school ties and PE attire.
Mondays	Students are expected to wear their full school uniform throughout the day and put on their tie during morning assembly. If the class has PE lesson on Monday, students will change into their PE attire and may remain in this attire after the PE lesson.
Tuesdays - Thursdays	Students are allowed to wear half-uniform on these days. They may report to school in their PE attire if there is PE lesson for the class.
Fridays	Students are permitted to wear half-uniform with their current orientation or class t-shirts. They may report to school in their PE attire if there is PE lesson for the class.

(iii) Grooming

We would like to seek your help to ensure that your child/ward adheres to the personal grooming standards (pertaining to hairstyle, uniform, footwear, etc.) spelled out in the e-Student Handbook. Secondary 1 students will be given a hard copy of these rules pending the procurement of their personal learning device (where the full e-Student Handbook will be made available).

(iv) Mobile Phone Policy

From January 2022, the school will be implementing a new mobile phone policy. The policy requires students to switch off and store their mobile phones securely in their personal lockers during curriculum hours (including recess). **All students will need to bring their number locks during the first week of school.**

The aim of this policy is to provide:

- an environment that is safe and conducive to learning without inappropriate mobile phone usage or distractions; and
- more opportunities for in-person social interaction.

If you wish to communicate important or urgent matters to your child during school hours, you may contact the school at **6459 8303**.

2. Safe Management Measures (SMMs)

Please take note of the following measures.

(i) Recess Times and Snack Breaks

To ensure safe distancing during meal times, the school will reduce crowd size in the canteen by staggering recess times.

Level	Recess	Snack Break
Sec 1	11.00 am – 11.30 pm	9.30 am – 9.40 am
Sec 2	11.30 am – 12.00 pm	9.30 am – 9.40 am
Sec 3	9.00 am – 9.30 am	12.00 pm – 12.10 pm
Sec 4 & 5	10.00 am – 10.30 am	12.00 pm – 12.10 pm

Your child/ward is encouraged to pack a light snack to be consumed in class during the snack break. **Students are allowed to consume dry food items such as biscuits, buns and sandwiches only. Hot food, titbits and desserts are not permitted.**

(ii) Alignment of SMMs with the Current National Posture

To provide a safe environment for all students, the school will adhere to prevailing national guidelines and MOE guidelines for our safe management measures (SMM). For instance, the group size for activities such as group work is limited to 5 people.

To avoid congregation in the toilets to promote safe distancing, students are also allowed to remain in their PE attire after PE lessons.

(iii) Social Responsibility

To ensure that our students practise social responsibility, we will continue to educate your child/ward on civic-mindedness and good personal hygiene, and remind him/her to observe the following measures:

Stay away when unwell	Students who are unwell or have a positive ART result should not report to school. They should follow MOH's Protocols 1 and 2 respectively.
Health Risk Warning	Students placed on Health Risk Warning (HRW) should follow MOH's Protocol 3 and ensure they have a valid negative ART result before going to school.
Wipe down routines	Wipe down work areas and common/shared equipment regularly.
Proper wearing of masks	Wear face masks at all times, except when consuming food and drinks or when engaging in vigorous exercise.
Good personal hygiene	Wash hands with soap and water regularly.

As temperature screening for fever and flu-like symptoms remains an important measure to keep our school safe, we will continue to conduct **once-daily** temperature-taking and screening for flu-like symptoms for students and staff.

Please remind your child/ward to bring the following items to school:

- a working Oral Digital Thermometer
- TraceTogether token
- additional masks
- wet tissues
- 2 plastic bags/folders labelled clearly with name and class – one for him/her to store his/her mask during PE lessons, and the other to dispose of used masks

3. Vehicular Entry Restrictions

When sending or fetching your child/ward during the morning peak periods and at dismissal times, we seek your cooperation to adhere to the following guidelines:

- You may drive into the school compound to drop off or pick up your child/ward from the car porch.
- Strictly no parking in the school compound or waiting at the car porch.
- If your child/ward is not at the car porch when you arrive, please wait for him/her at the HDB car park opposite the school.
- Speed limit for all vehicles in the school compound is 15 km/h.

KEY EVENTS IN TERM 1

1. Build Orientation Programme

To facilitate your child/ward's transition to a new academic year, the school has planned for an orientation programme for your child/ward from **4 to 6 January 2022 (Tuesday to Thursday)**. Please refer to the programme focus for Secondary 1 level and the dismissal time on the orientation days below.

Level	Focus of Activities / Workshops	Dismissal Time
Sec 1 THEME: BUILD	Easing Social & Emotional Transition To A New School Environment / Building A Sense Of Belonging	Day 1: 1.00pm Day 2: 1.30pm Day 3: 1.30pm

2. Secondary 1 Co-Curricular Activity (CCA) Showcase & Selection Briefing

The CCA Department will organise a CCA Showcase and Selection Briefing for students in school on 10 January 2022 (Monday) from 3.00pm to 5.00pm. Please take note of the CCA Selection Timeline below.

Sec 1 CCA Selection Timeline 2022		
Term 1, Week 2	10 Jan (Mon)	CCA Briefing & Showcase (All CCAs)
Term 1, Week 3	17 Jan (Mon) 21 Jan (Fri)	CCA Trials (Selected CCAs only)

Term 1, Week 4	26 Jan (Wed)	Students Informed of Trial Results
Term 1, Week 4 - 5	28 Jan (Fri) to 02 Feb (Wed)	Online Selection of CCAs
Term 1, Week 6	By 11 Feb (Feb)	Students informed of CCA Allocation
Term 1, Week 7	14 Feb (Mon)	Start of CCA for Sec 1s

3. Annual Health Screening (17 to 25 January)

The Health Promotion Board's School Health Service (SHS) provides free age-appropriate health screening and immunisation for your child/ward. The health screening will be held in school for Secondary 1 to 3 students. The information sheet will be sent to parents/guardians via Parents Gateway.

4. National School-Based Human Papillomavirus Vaccination for Secondary 1 and 2 Female Students (20 and 21 January, Monday and Tuesday)

Under the National School-based Human Papillomavirus (HPV) programme, HPB offers fully subsidised HPV vaccinations to eligible Secondary 1 and 2 female students. HPV vaccination is not compulsory and parental consent is required for the student to receive HPV vaccination. The information sheet will be sent to parents/guardians via Parents Gateway.

5. Parent Engagement Sessions

The school will be conducting parent engagement sessions for the different levels in Term 1. During the session, we will be providing the latest updates on the education landscape, and sharing information with you on how you can support your children during their learning journey.

Date	Time	Level	Mode of Engagement
14 Jan 2022 (Fri)	6.00pm – 7.45pm	Sec 1	Zoom

Further details will be sent to all parents at a later date. All parents are strongly encouraged to attend this session.

6. Chinese New Year (1 & 2 February, Tuesday & Wednesday)

Please take note of the following dates:

Date	Event	Remarks
31 Jan 2022 (Mon)	Chinese New Year Celebration (8.00am – 10.30am)	Staggered dismissal times: Sec 1 & Sec 3 → 10.30am Sec 2 & Sec 4 → 10.40am
1 Feb 2022 (Tue)	1 st Day of Chinese New Year	Public Holiday
2 Feb 2022 (Wed)	2 nd day of Chinese New Year	Public Holiday
3 Feb 2022 (Thu)	Resumption of Lessons	Normal School Day

7. Mother Tongue Language (MTL) Fortnight

To encourage the love of Mother Tongue languages and create an immersive learning environment outside academic lessons, the school will be conducting annual MTL Fortnight programmes and enrichment activities for students from all levels.

Level	Date	Time
Sec 1 & 3	8 Mar & 10 Mar 2022	3.00pm – 6.00pm

8. EMAS Programme (Elective Malay Language Programme for Secondary School)

The EMAS Programme aims to nurture the language talents of Malay Language (ML) students so that they can attain a high level of proficiency in the Malay Language and a deeper appreciation of Malay culture and literature. Being one of three schools that offer the EMAS programme in Singapore, the school will continue to organise exciting and meaningful Malay Language activities for ML students from all levels. Please take note of the following information.

Level	Activity	Date	Time
Sec 1	Poetry Workshop	11, 13, 18, 20, 25 & 27 Jan 2022	3.00pm - 5.00pm

9. Sabbatical@Anderson for Secondary 1 – Secondary 5 students

We will continue to implement Blended Learning based on the learning needs of our students this year through our Sabbatical@Anderson programme. To ensure that students have a meaningful and fruitful experience, we are scheduling Home-Based Learning days in a continuous block, to encourage students to dedicate more time and space to developing their talents and learning outside the curriculum. The Sabbatical@Anderson programme is one way in which we hope to develop intrinsically motivated and passionate Andersonians who are self-directed and independent.

Please refer to the table below for an overview of the dates and levels involved in Sabbatical @ Anderson.

Term	Dates	Levels
Term 1	28 Feb – 2 Mar 2022	Sec 1 – 5
Term 2	27 Apr – 29 Apr 2022	Sec 1 – 3
Term 3	17 Aug – 19 Aug 2022	Sec 1 – 3
Term 4	18 Oct – 20 Oct 2022	Sec 1 – 3

For each HBL day, students will engage in self-study, as well as participate in activities based on their interests.

To help students to move towards self-directed learning, the teachers will guide students to complete a Personal Sabbatical Plan before the start of the Sabbatical Programme. In completing the Personal Sabbatical Plan, students will be required to do the following:

1. Identify their learning goals.
2. Identify the self-initiated activities which they would like to participate in. (Students can choose from the list of activities organised by the school or decide on their own activities.)
3. Plan the amount of time needed to complete all the activities.

We encourage students to show their Personal Sabbatical Plan to their parents/guardians.

We hope that the information given above is useful to you in helping your child/ward adapt to the new academic year. We look forward to working in close partnership with you.

Thank you.

Yours faithfully

Ms Tan Po Chin
Principal